



Position: Coupon Exchange Volunteer

Overview: Help enhance the user experience at JMRL by assisting with the Central Coupon Exchange Station.

Location/Department: Central Library

Reports to: Heather Pehnec

Responsibilities:

- Examine, select, and clip coupons from newspaper inserts
- Categorize, sort, and remove expired coupons

Benefits:

- Advance familiarity of coupons
- Be an integral part of the function of the Library

Training/Support available: Volunteer will receive an initial training session. Staff members will be available on site.

Qualifications:

- Must be organized + detail oriented
- Good fine motor skills for repetitive cutting
- Good communication skills

Commitment: minimum 12 month commitment

[Apply Here](#)

Contact:
Heather Pehnec
Volunteer Coordinator
434.979.7151 x 6695 or volunteer@jmrl.org