



JEFFERSON-MADISON REGIONAL LIBRARY

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FY2021 Library Board Meeting and Budget Schedule

July 27, 2020	Board Meeting (Northside Library)
August 24, 2020	Board Meeting (Northside Library) - Library Board self-evaluation
September 18, 2020	Department and Branch Managers submit personnel and operational (non-equipment) budget requests
September 28, 2020	Board Meeting (Northside Library) - Library Board reviews Five Year Plan and sets budget objectives/guidelines; Trustees contact City Council and Boards of Supervisors about JMRL services
Early October	Personnel Committee meets to discuss personnel requests from library staff
October 26, 2020	Board Meeting (Northside Library) - Library Director presents branch and department budget requests to the Library Board; Library Board discusses and ranks budget requests, using recommendations from Personnel Committee
Early November	Budget Committee meets to draft 2021/22 proposed budget and sends draft to Library Board
November 23, 2020	Board Meeting (Northside Library) - Proposed budget adopted by Library Board
December 28, 2020	Board Meeting (Scottsville Library)
Dec 2020- Jan 2021	Library Trustees and Library Director meet with City/County officials to discuss proposed budget
January 15, 2021	Legal deadline for submitting proposed budget to jurisdictions
January 25, 2021	Board Meeting (Northside Library) - Library Director Mid-Year Evaluation, if requested
February 19, 2021	Department and Branch Managers submit equipment requests with justifications to Business Manager
February 22, 2021	Board Meeting (Northside Library)
March/April 2021	Budget work sessions with Albemarle, Charlottesville, Greene, Louisa and Nelson
March 22, 2021	Board Meeting (Northside Library)
April 16, 2021	Department and Branch Managers submit Friends' budget requests to Library Director
April 26, 2021	Board Meeting (Louisa County Library) - Library Board reviews Five Year Plan
May/June 2021	Budget adoption by jurisdictions
May 24, 2021	Board Meeting (Greene County Library) - Library Director Annual Evaluation
Early June 2021	Library Board Budget Committee meets to draft Final Budget and sends draft to Library Board
June 28, 2021	Board Meeting (Nelson Memorial Library) - Library Board adopts Final Budget, Setting of Library Director Goals for FY21

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Serving Charlottesville, Albemarle County, Greene County, Louisa County, and Nelson County