



JEFFERSON-MADISON REGIONAL LIBRARY

201 E. Market Street | Charlottesville, VA
434.979.7151 | FAX 434.971.7035 | jmrl.org

FY2020 Library Board Meeting and Budget Schedule

July 22, 2019	Board Meeting (Northside Library)
August 26, 2019	Board Meeting (Northside Library) - Library Board self-evaluation
September 13, 2019	Department and Branch Managers submit personnel and operational (non-equipment) budget requests
September 23, 2019	Board Meeting (Northside Library) - Library Board reviews Five Year Plan and sets budget objectives/guidelines; Trustees contact City Council and Boards of Supervisors about JMRL services
Early October	Personnel Committee meets to discuss personnel requests from library staff
October 28, 2019	Board Meeting (Northside Library) - Library Director and/or Department and Branch Managers present budget proposals to the Library Board; Library Board discusses and ranks budget requests, using recommendations from Personnel Committee
Early November	Budget Committee meets to draft 2020/2021 proposed budget and sends draft to Library Board
November 25, 2019	Board Meeting (Northside Library) - Proposed budget adopted by Library Board
December 16, 2019	Board Meeting (Crozet Library) - Library Director Mid-Year Evaluation, if requested
Dec 2019- Jan 2020	Library Trustees and Library Director meet with City/County officials to discuss proposed budget
January 15, 2020	Legal deadline for submitting proposed budget to jurisdictions
January 27, 2020	Board Meeting (Northside Library)
February 7, 2020	Department and Branch Managers submit equipment requests with justifications to Business Manager
February 24, 2020	Board Meeting (Northside Library)
March/April 2019	Budget work sessions with Albemarle, Charlottesville, Greene, Louisa and Nelson
March 23, 2020	Board Meeting (Northside Library)
April 17, 2020	Department and Branch Managers submit Friends' budget requests to Library Director
April 27, 2020	Board Meeting (Louisa County Library) - Library Board reviews Five Year Plan
May/June 2020	Budget adoption by jurisdictions
May 18, 2020	Board Meeting (Greene County Library) - Library Director Annual Evaluation
Early June 2020	Library Board Budget Committee meets to draft Final Budget and sends draft to Library Board
June 22, 2020	Board Meeting (Nelson Memorial Library) - Library Board adopts Final Budget, Setting of Library Director Goals for FY21

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Serving Charlottesville, Albemarle County, Greene County, Louisa County, and Nelson County