

Jefferson-Madison Regional Library

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A P P R O V E D

MINUTES OF THE JANUARY 28, 2019 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

President Marcia McDuffie (Nelson)

Vice President Jane B. Kulow (Albemarle)

Wendy Wheaton Craig (Louisa)

Carla Mullen (Charlottesville)

James West (Greene)

Kathy Johnson Harris (Charlottesville)

Michael Powers (Albemarle)

Brian LaFontaine (Albemarle)

Lisa Woolfork (Charlottesville)

TRUSTEES ABSENT

OTHERS PRESENT

David Plunkett, Library Director

Jerry Carchedi, Business Manager

Krista Farrell, Assistant Library Director

Evan Stankovics, Northside Adult Programming and
Reference Services Supervising

Zach Weisser, Specialist

Ginny Reese, Greene Manager

Ophelia Payne, Louisa Manager

CALL TO ORDER & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson-Madison Regional Library's (JMRL) Board of Trustees was called to order on Monday, January 28, 2019 at 3:00 PM in the meeting room of Louisa County Library (881 Davis Highway Mineral, VA 23117), President McDuffie being in the chair. Trustee LaFontaine motioned for the approval of the December 17, 2018 minutes. The motion passed unanimously, Trustee Mullen being absent for the vote.

ANNOUNCEMENTS AND PUBLIC COMMENTS

Vice President Kulow noted that former Board Trustee Tamyra Turner had passed away. A service will be held February 1st at the Dickinson Center at PVCC. President McDuffie reported that the fundraising committee ('Grow Nelson Library') for Nelson Memorial Library was taking active steps towards fundraising.

NEW BUSINESS

Manager Payne welcomed the Trustees and attendees to Louisa County Library. She pointed out the ongoing renovations, funded by the Louisa County Library Foundation.

Contacting Legislators in Support of State Aid: Director Plunkett spoke regarding the annual effort to contact state legislators to support state aid. He distributed handouts and informational spreadsheets. He reported that a legislative interest in gradual funding increases existed, but that full funding was unlikely in the near future. He introduced the idea of a 'grass top' strategy, wherein advocates concentrate their efforts on members of committees concerned with budgeting, finance, and other pertinent decision-making areas.

TRUSTEE CONTINUING EDUCATION

Evan Stankovics, Northside Adult Programming and Reference Services Supervising Librarian, Job Fair Programming Overview

Librarian Stankovics reported on the Job Fairs at Northside Library. The library partners with Virginia Career Works (VCW) to provide time and space for employers and potential employees to connect. Average attendance is approximately 100 job seekers; the largest attendance saw 148 job seekers and twenty-two employer stations. Library staff are not unduly burdened, as VCW handles the registration and the event itself. Besides Northside, Louisa and Crozet have held Job Fairs.

COMMITTEE APPOINTMENTS AND REPORTS

1. Report from JMRL Five Year Plan Committee

Vice President Kulow reported that JMRL staff, Trustees, and Friends completed a draft for internal review. Progress on the project is within the originally established timeline. The drafts can be discussed at the February 2019 Board meeting and again in March if necessary. The final document should be completed in April or May 2019.

2. Report from JMRL Policy Committee

Trustee Powers recommended revised language for JMRL Policy 1.28 "Changes to Policy Manual" to be voted on at the February 2019 Board meeting. The Committee continued to discuss the reorganization of the policy and procedure manuals.

OLD BUSINESS

1. Distribution of Final FY18 Audit

Director Plunkett distributed paper copies of the Final FY18 Audit.

2. FY20 JMRL Budget Discussion

Director Plunkett reported that group budget presentations had been delivered to all funding jurisdictions. Nearly every public commenter spoke well about library funding at the Louisa County Board of Supervisors meeting on 1/22. As to Louisa County Library's budget, specifics were added regarding (i) a proposed return to 48 operating hours per week, and (ii) reclassification of a position.

3. Nelson Renovation Update

Director Plunkett distributed information regarding the renovation of Nelson Memorial Library. The renovation would double the size of the library, including spaces for separate Young Adult and Children's areas, and a JMRL-maintained job center. A STEM classroom could be included as an add-on given adequate funding. Ideally the design will be finished March 2019. Nelson County will go out to bid for 30 days. Groundbreaking will take place in late April or early May 2019. The project will last one year. The library will remain open during construction.

LIBRARY DIRECTOR'S REPORT

Director Plunkett delivered statistics on volunteer book repair. FY2018 saw a return to circulation of 4,028 books with a total labor value of approximately \$100,000. JMRL's Public Relations Specialist, Abby Harris, resigned. JMRL received a grant to implement programming for revisiting the 'Founding Era' from the Gilder Lehrman Institute of American History in partnership with ALA. Central Library's program for the National Day of Racial Healing received a mention in *Publisher's Weekly*. During that program, the co-authors of *Something happened in our town* gave a presentation.

OTHER MATTERS

None.

FUTURE AGENDA ITEMS

Future agenda items include: a vote on JMRL Policy 1.28 "Changes to Policy Manual"; consideration and discussion of the draft of the next Five-Year Plan; continuing education with Katherine Perdue. The next Board meeting will take place on February 25, 2019, at Greene County Library, at 3 pm.

ADJOURNMENT

Trustee LaFontaine moved to adjourn. The motion passed unanimously and the meeting adjourned at 4:00 PM.