

# Jefferson-Madison Regional Library

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## A P P R O V E D

### MINUTES OF THE NOVEMBER 13, 2017 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

#### TRUSTEES PRESENT

President Peter McIntosh (Charlottesville)  
Mike Powers (Albemarle)  
Brian LaFontaine (Albemarle)  
Jane B. Kulow (Albemarle)

Vice President Marcia McDuffie (Nelson)  
Carla Mullen (Charlottesville)  
Wendy Wheaton Craig (Louisa)  
Stephen Walls Mathis (Greene)

#### TRUSTEES ABSENT

Kathy Johnson Harris (Charlottesville)

#### OTHERS PRESENT

John Halliday, Library Director  
Tony Townsend, President of the JMRL Friends

Zach Weisser, Specialist

A meeting of the Jefferson-Madison Regional Library's (JMRL) Board of Trustees was held on Monday, November 13, 2017 at 3:00 p.m. in the Madison room of Central Library (201 E. Market Street, Charlottesville, VA 22902), President McIntosh being in the chair. President McIntosh read the Certification of Closed Meeting from the Closed Meeting begun on November 6, 2017. All present members voted "aye," Trustee Mullen being absent for the vote.

Trustee LaFontaine moved for the approval of the October 23, 2017 minutes. The October 23, 2017 minutes were approved as presented without opposition, Trustee Mullen being absent for the vote.

#### ANNOUNCEMENTS AND PUBLIC COMMENTS

President McIntosh reported that the Friends of the Library Fall Sale had brought in gross revenue of approximately \$110,000 during the ten-day sale.

Director Halliday reminded Trustees of the upcoming holiday food drive beginning November 27, 2017. He reported on two large donations, one for \$100,000 to be used for the book budget, and one for \$573,000 to be added to the Friends of the Library endowment fund, which would bring the total of the latter to approximately \$1.9 million. He distributed the draft budget for FY2019, which included financials for Board-approved pay raises and a Digital Services Librarian. He handed out a draft of the Display and Handouts Policy, to be considered at the 27 November 2017 Board meeting.

Trustee Mathis said that on October 28, 2017 to commemorate the 500th anniversary of Reformation Day the Greene County Library offered a well-attended screening of the 2017 PBS documentary *Martin Luther: The Idea that Changed the World*. Vice President McDuffie reported that the "Expand Nelson County Memorial Library" project would launch on Thursday, November 16, 2017, during a presentation at which the Nelson County Board of Supervisors planned to attend.

#### CLOSED MEETING

Trustee Mathis moved that the motion to enter a Closed Session be read. President McIntosh read the motion to enter a Closed Session. The motion was approved unanimously without opposition, Trustee Harris being absent.

President McIntosh read the Certification of Closed Meeting Resolution. All Trustees voted "aye" with Trustee Harris being absent.

#### LIBRARY DIRECTOR SEARCH COMMITTEE RECOMMENDATION

Once Open Session resumed, Trustee LaFontaine moved that the recommendation of the Library Director Search Committee to hire David Plunkett as Library Director be accepted. The motion received unanimous support. President McIntosh said he would send letters to the three unsuccessful interviewees. Trustee Craig moved that President McIntosh be authorized to

negotiate a suitable employment contract with Mr. Plunkett, within a prescribed salary range, with essentially the same benefits as other library managers, with a starting date of January 1, 2018. The motion received unanimous support. Trustee Powers moved that the current Library Director be retained on current salary and benefits through January 31, 2018 to assist with the library's smooth transition to a new Library Director. The motion received unanimous support.

**ADJOURNMENT**

Trustee Kulow moved for adjournment. The meeting adjourned at 4:20 p.m..

(PM:JH:zw)