The regular monthly meeting of the Jefferson-Madison Regional Library’s (JMRL) Board of Trustees was held on Monday, March 23, 2015, at 1:13 p.m. in the meeting room of the Northside Library (705 West Rio Road, Charlottesville, VA), President LaFontaine being in the chair. Trustee McIntosh made a motion for the approval of the February 23, 2015 Minutes and Vice President Coy seconded. The February 23, 2015 Minutes were approved as presented without opposition.

ANNOUNCEMENTS AND PUBLIC COMMENTS
Trustee McIntosh said the Friends of the Library book sale went well with proceeds within $200 of last year’s total for the first weekend. The sale will continue through March 29 with the upcoming weekend having books at 1/2 off.

There was an article in March 12th edition of “The Central Virginian” on Jolyn Bullock, Branch Specialist at Louisa County celebrating her 25 years of employment at JMRL.

Trustee Mathis gave a PowerPoint presentation about his visit to the National Library of Belarus (www.nlb.by) in Minsk. He delivered a small cache of JMRL gifts including calculators, pens, and selections from this year’s and last year’s Big Read.

POLICY COMMITTEE’S REPORT
Director Halliday reported that the Policy Committee met on February 23. Regarding a change to the meeting time of the Library Board, they recommended that the meetings still occur on the fourth Monday of every month but at 3:00pm instead of 1:00pm. This recommendation will now be taken to the Personnel Committee whose recommendation will be presented at the next Board meeting. Also sent to the Personnel Committee for discussion are issues regarding venues, including making sure that each branch hosts at least one Board meeting every year. Finally, the Policy Committee discussed the policy regarding employment references. Currently, JMRL can only give references that give an employee’s job title, dates of employment, and salary. The Committee recommended that a waiver be drafted that, when signed by the employee, will allow JMRL to give a more detailed reference. When the waiver is ready it will be presented to the Board.

DISCUSSION OF FY2016 LIBRARY BUDGET
Director Halliday stated that there was nothing new to report. The budgets of Charlottesville City and Albemarle County are on track. The additional hours for the Scottsville branch are still under consideration. The other jurisdictions have not yet presented their budgets. Vice President Coy stated that Nelson County would have their public budget meetings in the next week.

LIBRARY DIRECTOR’S REPORT
- The new Northside Library opened last week. The ribbon cutting was a big success. On April 18th there will an open house at which there will be some entertainers and refreshments. Circulation at the new Northside this past week compared to this same week last year at the old Northside was up 45%. Self checkouts more than tripled. Director Halliday commended the tremendous job done by Branch Manager Lindsay Ideson who had a hand in almost every decision made in the creation of the new branch. Director Halliday also saluted the efforts of Collections and
Technology Manager David Plunkett, who oversaw the installation of all the technology, and Business Manager William Lyons, who coordinated the move from the old branch.

- Nelson County Library will be closed from April 11-16 in order to be painted.
- Gordon Avenue Library will have a new HVAC system installed in April. The old system was at least 50 years old. The Friends of the Library will have to move all of their shelving into the library meeting rooms during the installation. There will be no meetings at Gordon Avenue during this time.
- The search for a new NAACP/JMRL intern continues with almost 200 brochures sent out.
- A Spanish edition of the “Beyond the Books” catalog has been created. Joseph Glass, Circulation Support at Northside Library, did the translation. JMRL staff will monitor the reception of the catalog.

TOUR OF THE NEW NORTHSIDE LIBRARY AND BOOKMOBILE HEADQUARTERS

Northside Library Manager Lindsay Ideson led a tour of the new 30,000 square foot branch. The tour took close to half an hour as there was so much to see. Director Halliday took over the tour when it reached Bookmobile headquarters with its dedicated garage.

FUTURE AGENDA ITEMS

There will be a report from the Personnel Committee and a report on the Big Read from Sarah Hamfeldt, Reference Manager at Central Library. Trustee Grant recommended having the discussion of the change in times of Board meetings be a specific agenda item to better bring it to the attention of any concerned member of the public.

PROPOSED ADJOURNMENT

Vice President Coy made a motion to adjourn. Trustee McIntosh seconded. The motion passed without opposition. The meeting adjourned at 2:30 p.m.

Brian LaFontaine, President