The regular monthly meeting of the Jefferson-Madison Regional Library’s (JMRL) Board of Trustees was held on Monday, February 23, 2015, at 1:03 p.m. in the Jefferson Room of the Central Library (201 E. Market St., 3rd Floor, Charlottesville, VA), President LaFontaine being in the chair. Trustee McIntosh made a motion for the approval of the January 26, 2015 Minutes and Trustee Kulow seconded. The January 26, 2015 Minutes were approved as presented without opposition. Vice President Coy and Trustee Mullen arrived after the vote took place.

ANNOUNCEMENTS AND PUBLIC COMMENTS

Trustee Mathis stated that he would be visiting Russia shortly with a stop planned at the library in Minsk. He and Director Halliday will prepare a small “friendship” package for him to deliver.

APPROVAL OF REVISED CIRCULATION POLICY (SECTION 4.225)

Trustee Grant made a motion for the approval of the revised Circulation Policy (Section 4.225). The motion was seconded by Trustee Rosenthal. The motion passed with no opposition.

APPROVAL OF AUDIO-VISUAL EQUIPMENT USE POLICY (SECTION 5.7)

Trustee Kulow made a motion for the approval of the Audio-Visual Equipment Use Policy (Section 5.7). The motion was seconded by Trustee McIntosh. The motion passed with no opposition.

DISCUSSION OF FY2016 LIBRARY BUDGET

Director Halliday announced that the Albemarle County Executive’s recommended budget included a 5.4% increase for JMRL. Everything JMRL requested was approved except for the half-time technical support position and the extra hours for Scottsville. There is some hope that a way might be found to add those two items. The City of Charlottesville Manager’s recommended budget included a 10.25% increase for JMRL. Everything JMRL requested was approved. The public hearing for Albemarle’s budget is tonight and Charlottesville’s will be soon. Director Halliday encouraged the Board to email their appreciation of and support for the recommended budgets to the Albemarle County Board of Supervisors and the Charlottesville City Council. Both houses of the General Assembly have voted to maintain current levels of library budgeting and will not require the proposed payback for FY2016. Trustee Grant asked when Director Halliday expected to hear from the remaining jurisdictions. The response was mid-March through May.

TOUR OF TECHNICAL SERVICES DEPARTMENT

Anne Chiles led a tour of the Technical Services department. She introduced the staff members then explained the process by which the department catalogues thousands of items every month. The Board was duly impressed and Trustee Grant recommended that the tour be included in the orientation of every new Trustee. Director Halliday praised the department’s quality and volume of work.
LIBRARY DIRECTOR’S REPORT

- The new Northside Library is already packing up to move. It was closed on Saturday, February 21. Drop offs will be processed at the old branch until March 6 at which point they’ll move to the new branch. The new branch is scheduled to open on March 16. The “grand opening” will occur sometime in April when, hopefully, the weather will be better. The March Board meeting will take place at the new branch and Director Halliday recommended that most Board meetings occur there as the new branch will be more accessible.
- A mural-sized photograph was unveiled at the Crozet Library on February 21. There was a good turnout for the unveiling despite the snow. The photograph is of downtown Crozet in the 1950s.
- The Big Read starts this Saturday with a celebration in the Charlottesville downtown pavilion at 2:00pm.
- There is a program called “Coffee with Cops” in which the public meets with Albemarle County police officers. Director Halliday suggested JMRL might do something similar with the Trustees.
- Regarding the 2 concerns about the potential harm caused by Wifi, Director Halliday reported that JMRL was in compliance with federal regulations. He approached the City of Charlottesville and the Albemarle public schools to see if they had received any concerns and Albemarle reported that they had gotten one. Director Halliday will continue to research the issue and will present any new information as it becomes available.
- The NAACP/JMRL Intern, Brandie Quarles, has decided to pursue biology instead of library science. The process to find a new intern will begin soon. Trustee Mathis suggested that Director Halliday include home school programs in the search.

FUTURE AGENDA ITEMS
There will be a report from the Policy Committee and more discussion of the budget. The next meeting will occur at the new Northside branch.

ANNOUNCEMENTS PART II
Trustee McIntosh announced that the Friends of the Library (FOL) was having their 50th anniversary celebration on May 2nd. Part of the celebration will include a short film which might be used in presentations to the supervisors of the various jurisdictions. Trustee Kulow added that the Spring booksale will be March 21, which will coincide with the end of the Virginia Festival of the Book.

PROPOSED ADJOURNMENT
Trustee Turner made a motion to adjourn. Trustee Kulow seconded. The motion passed without opposition. The meeting adjourned at 2:04 p.m.

Brian LaFontaine, President