TRUSTEES PRESENT

President Brian LaFontaine (Albemarle)  
Gary Grant (Albemarle)  
Peter McIntosh (Charlottesville)  
Tamyra Turner (Charlottesville)

Vice President Mary Coy (Nelson)  
Jane B. Kulow (Albemarle)  
Faye Rosenthal (Louisa)

TRUSTEES ABSENT

Stephen Walls Mathis (Greene)  
Carla Mullen (Charlottesville)

OTHERS PRESENT

John Halliday, Library Director  
Ginny Reese, Staff Recorder/Greene Manager  
William Lyons, Business Manager  
Emerald Young, Albemarle County resident  
Meredith Dickens, Collections Librarian  
Krista Farrell, Assistant Library Director

The regular monthly meeting of the Jefferson-Madison Regional Library’s (JMRL) Board of Trustees was held on Monday, December 22, 2014, at 1:01 p.m. in the Jefferson Room of the Central Library (201 E. Market St., 3rd Floor, Charlottesville, VA), President LaFontaine being in the chair. Trustee McIntosh made a motion for the approval of the November 24, 2014 Minutes and Trustee Kulow seconded. The November 24, 2014 Minutes were approved as presented without opposition.

ANNOUNCEMENTS AND PUBLIC COMMENTS

• Trustee Grant announced that he attended 6 Albemarle Board of Supervisor Town Hall meetings and he reported to the Board library-related comments.
• President LaFontaine reported that the Scottsville Library’s Friends group is getting more active and that he’s heard good reports on the new Branch Manager Kathleen Burns.
• Director Halliday reported that Trustee Mathis was absent due to work commitments and Trustee Mullen’s father recently died. President LaFontaine was presented with a birthday card (his birthday is December 25).

ADOPTION OF UPDATED MATERIALS SELECTION POLICY (SECTION 4.11)

Trustee Grant moved that the updated policy (JMRL Policy: Section 4.11) be adopted, and Trustee McIntosh seconded. The motion passed without opposition.

DISCUSSION AND ADOPTION OF FY2016 PROPOSED LIBRARY BUDGET

At the November Library Board meeting the Trustees requested that the additional Young Adult Specialist position at Northside be added to the budget as well as the additional substitute hours at Gordon, Northside, and Central. Mr. Lyons distributed the updated draft budget including those additions. Trustee McIntosh said he would vote against the latest update as the full-time Northside position wasn’t asked for in the initial Albemarle request as part of the needs of the new Northside. He also couldn’t back an increase of 11.3% requested of the City. Trustee Kulow said she supported the November budget as recommended by the Budget Committee and Trustee Grant said that he felt the Budget Committee recommendation from November should go forward.

Trustee McIntosh moved that the Board approve the November proposed budget that does not include the additional full-time Northside position or added substitute hours for Gordon, Northside, and Central, but will include reduced/adjusted medical costs. Trustee Kulow seconded. The motion passed without opposition.

Director Halliday said that the next step was to present the budget to jurisdictions and two have already set dates/times: Charlottesville, Tuesday, 1/6/2015, 1:00 p.m. (Trustees McIntosh and Turner will accompany the Director); and, Albemarle, Friday, 1/9/2015, 2:00 p.m. (President LaFontaine and Trustee Kulow are able to join the Director). Greene, Nelson and Louisa budget appointments are not yet scheduled.
LIBRARY STATISTICAL REPORT
Director Halliday presented a statistical report compiled by Shawn Hirabayashi and Director Halliday comparing JMRL statistics in a variety of areas over the past 14 years including computer use, circulation, program attendance, reference transactions, door counts, staffing and funding in relation to local population growth, unemployment trends, and national peer libraries. This presentation will be forwarded electronically to Library Board members for their reference. Director Halliday pointed out that JMRL’s biggest problem is the decline in state aid funding and felt that the Library Board’s energy would be well spent working on increasing state aid funding to previous levels.

DISCUSSION OF LIBRARY BOARD MEETING TIMES/DAYS
Since Library Trustee Mullen, who requested this discussion, was absent, the Board decided to table this discussion until Trustee Mullen could attend. There were no objections.

PUBLIC COMMENTS
Albemarle County resident Emerald Young, who arrived at the meeting after the Public Comments period, requested a moment to speak. Ms. Young is concerned about radiation levels from wi-fi and the cumulative impact of exposure over a lifetime. She wants the Library Board to consider ways to reduce wi-fi levels for staff and patrons. She has monitored wi-fi levels at JMRL, Alderman Library, and PVCC.

LIBRARY DIRECTOR’S REPORT
- Bill Lyons distributed copies of the annual auditor’s report.
- The new Northside Library is on schedule for a mid-March opening and a mid-April grand opening.
- Library volunteer Susan Lavin designed holiday cards to encourage patrons to donate to the library. The cards are on display in each library branch.
- Tony Townsend from the Friends of the Library Advocacy Committee would like a JMRL Board member to serve on same. Trustee Kulow volunteered and President LaFontaine appointed her.
- A Thank You note from Branch Manager Ginny Reese for her Service Award was circulated.

FUTURE AGENDA ITEMS
Policy Committee report and discussion of Library Board meeting times. Results of Budget meetings.

PROPOSED ADJOURNMENT
Trustee Turner made a motion to adjourn. Trustee Kulow seconded. The motion passed without opposition. The meeting adjourned at 2:08 p.m.

Brian LaFontaine, President