The regular monthly meeting of the Jefferson-Madison Regional Library’s (JMRL) Board of Trustees was held on Monday, September 22, 2014, at 1:00 p.m. in the Louisa County Library main conference room (881 Davis Highway, Mineral, VA), President LaFontaine being in the chair. Trustee Mathis made a motion for the approval of the August 25, 2014 Minutes and Trustee McIntosh seconded. The August 25, 2014 Minutes were approved as presented with Trustee Kulow abstaining -- Vice President Coy arrived after the vote took place.

ANNOUNCEMENTS AND PUBLIC COMMENTS

Trustee Kulow announced that in the month of October, Fardowners Restaurant will be donating a portion of the proceeds from every meal purchased to the Crozet Library. The purchaser will need to present a voucher which will be available on the library web page.

President LaFontaine announced that September 14th was Community Day in Scottsville and JMRL had a table staffed by Noelle Funk.

Trustee Mathis said that October 9th will be Volunteer Recognition Day at the Greene County Library.

Shawn Hirabayashi passed out copies of the JMRL Fall Programs that had been prepared by Karen Gillaspie.

Director Halliday introduced Tiffany Duck, Circulation Manager at the Central Library and Interim Branch Manager at Louisa Library.

TOUR OF LOUISA COUNTY LIBRARY

After her introduction, Manager Duck gave the Board a tour of the Louisa County Library.

POLICY COMMITTEE’S REPORT

Director Halliday gave a summary of the committee’s last meeting. The Bookmobile and Emergency Closing Policies were finished. In October the Materials Selection and Volunteers Policies will be reviewed by the committee. Currently, the committee has most policies up to date to 2016.

ADOPTION OF BOOKMOBILE POLICY (SECTION 4.41) AND EMERGENCY CLOSING POLICY (SECTION 5.3)

Trustee Mullen made a motion for the adoption of the Bookmobile and Emergency Closing Policies. Trustee Rosenthal seconded. The motion passed without opposition.

REVIEW OF FIVE-YEAR PLAN

Director Halliday handed out a planning checklist for 2014-2019. 8 of 11 items for FY2015 had been accomplished or were being worked on. Architects will come to the October Board Meeting to discuss plans for updating the Central Library. Manager Ott will report on the staff training plan in November or December. In regards to the assessment of all facilities for ADA accessibility compliance, Trustee McIntosh recommended contacting Tom Vandevere of the Independent Resource Center. Of the ongoing plans only pre-election surveys was not being worked on. Of the plans for
FY2016, there was much discussion of the issue of under-served areas with Trustee McIntosh proposing the creation of a city/county joint-funded project. Director Halliday said he would research the idea.

**BUDGET OBJECTIVES FOR FY2016**
Director Halliday handed out a summary of the FY2015 Budget Proposals. 4 of 10 items had been funded with 1 item, which hadn’t been requested (additional hours for Louisa), receiving funding. Director Halliday asked if unfunded requests should be rolled over to FY2016 and there were no objections. It was agreed that these requests did not have to be made again in-person by the Branch Managers. The expansion of hours at Nelson and Northside was brought up and it was decided that Director Halliday would meet with the Trustees representing those branches to explore the timing of those requests.

**LIBRARY DIRECTOR’S REPORT**
- Governor McAuliffe decided that his office would not make any cuts to state aid for libraries. Instead, any cuts to state aid programs would be left up to the localities. It is unclear what, if any, impact this might have on aid to libraries. The Board agreed that the best course of action at this time would be to wait and see.
- Per a request made at last month’s Board meeting, a report on computer usage was distributed. It demonstrated no significant trend.
- At 10am on October 8th, Director Halliday will be meeting with members of the Library Strategic Planning Committee regarding out-of-area fees. A letter regarding that meeting (drafted by President LaFontaine and Director Halliday) was passed around. It is hoped that the out-of-area fee will be dropped.
- Friends of the Library has adopted a 5-year plan. Tony Townsend hopes to report on that at the next Board meeting. The next book sale is November 8-16. The presale will be November 7. On May 2nd there will be a party in Lee Park celebrating the 50th anniversary of the Friends of the Library. Trustee McIntosh added that the Friends had a pie-in-the-sky 5-10 year plan to find their own building.
- November 11th will be the Library’s In-Service Day. It will be at Boar’s Head.
- The Northside Library is on schedule to be finished in early 2015 – sometime after January.
- The Central Library had problems with the recently remodeled bathrooms that may be due to the lo-flush toilets. Service Pro removed any contamination and higher flush toilets were installed on the second floor. So far there have been no problems. Hopefully, the bathroom on the first floor will be working soon.
- Tanith Knight’s goodbye party at the Nelson Library will occur on Wednesday, September 24th.
- Susan Huffman will be Tanith’s replacement. She will start Saturday, September 27th.
- Noelle Funk will be stepping down in October as manager of the Scottville Library.
- It is expected that the new manager of the Louisa County Library will be announced soon.

**EXTRA**
President LaFontaine handed out Committee assignments. There were no objections.
Director Halliday and Trustee Rosenthal agreed that the Technology Committee would meet sometime in the next month.

**FUTURE AGENDA ITEMS**
Trustee Mullen asked there be a discussion of the timing of the Board meetings – either earlier or later in the day.

**PROPOSED ADJOURNMENT**
Trustee Kulow made a motion to adjourn. Trustee McIntosh seconded. The motion passed without opposition. The meeting adjourned at 2:16 p.m.

Brian LaFontaine, President

(BL:JH:shb)