Jefferson-Madison Regional Library
201 East Market Street | Charlottesville, Virginia 22902 | (434) 979-7151 | FAX (434) 971-7035

APPROVED
MINUTES OF THE DECEMBER 16, 2013 MEETING
OF THE LIBRARY’S BOARD OF TRUSTEES

TRUSTEES PRESENT:
President Brian LaFontaine (Albemarle)  
Vice President Faye Rosenthal (Louisa)
Mary Coy (Nelson)  
Gary Grant (Albemarle County)
Jane B. Kulow (Albemarle)  
Peter McIntosh (Charlottesville)
Carla Mullen (Charlottesville)  
Deborah Willenborg (Greene)

TRUSTEES ABSENT:
Tamyra Turner (Charlottesville)

OTHERS PRESENT:
John Halliday-Library Director  
Brian Carr-Library Patron
DonnaLee Grossman-Administration  
J. Reynolds Hutchins-Daily Progress
Deb Jackson-Library Patron  
William Lyons-Business Manager
Ginny Reese-Staff Recorder & Greene  
Stephen Walls-Mathis-Library Patron
Branch Mgr.

The regular monthly meeting of the Jefferson-Madison Regional Library’s (JMRL) Board of Trustees was held on Monday, December 16, 2013 at 1:00 p.m. in the Central Library’s McIntire Room (201 E. Market St., Charlottesville, VA), President LaFontaine being in the chair. Trustee Ms. Coy along with Vice President Ms. Rosenthal made a motion for approval of the November 25, 2013 Board Minutes. The Minutes were approved. Trustee Ms. Kulow and Trustee Mr. McIntosh were not present at the time the vote was taken. Trustee Ms. Willenborg abstained from voting as she was not present for the November Board meeting.

ANNOUNCEMENTS AND PUBLIC COMMENTS – Trustee Ms. Coy participated in a “meet & greet” at some of Nelson’s story hours. On December 9th the James River Brewing Company in Scottsville had a celebrity beer pour and was able to donate $158 in support of the Scottsville Library. Trustee Ms. Willenborg introduced library patron Mr. Stephen Walls-Mathis as a potential Library Trustee to represent Greene County as her replacement when she plans to leave the Board in 2014.

PUBLIC COMMENTS REGARDING JMRL’S FIVE-YEAR PLAN (2014-2019) – Library patron Ms. Deb Jackson conveyed to the Board how important our library is as a community resource and stated our library is the center of our community. Our library system needs to be easily accessible to the public. Library patron Brian Carr is a frequent visitor to the Central Library. Mr. Carr suggested installing a second “working” elevator for evacuations along with having available appropriate emergency procedures for patrons and staff to follow. Mr. Carr requested improvements be made to accessibility to the outside of the building and to the restrooms as some of the facilities are old and could use improvements. The 5-Year Plan Committee plans to present their recommendations to the Library Board in March. Trustee Mr. Grant confirmed the next Committee meeting as Wednesday, January 15th at 3:30 p.m. at the Central Library.

ADOPTION OF PROPOSED LIBRARY BUDGET FOR FY2015 – JMRL’s Proposed Budget for FY2015 was distributed to the Trustees and can be found online. The FY2015 Budget represents an increase of
approximately $724,012, representing an increase of 10.4% over the current FY2014 budget. JMRL can no longer charge data lines against the Equipment Fund as this is no longer permitted in the Regional Agreement and JMRL is planning to do a 3-year phase in into the Operating Budget instead. The Northside Library should be moving into the new location this coming fall. Northside will have almost twice the space. Albemarle is planning to take on some of the custodial duties of the new Northside building. Trustee Mr. Grant requested JMRL’s FY2015 Proposed Budget indicate or note in some way that part of Albemarle’s funding includes paying for Northside’s rental space. Trustee Mr. McIntosh moved the Board accept the proposed FY2015 Budget for approval and discussion. Trustee Ms. Coy seconded the motion. After a brief discussion, Trustee Mr. McIntosh made a motion for approval of JMRL’s FY2015 Proposed Budget for submission to the local jurisdictions. The motion was approved. Trustee Ms. Coy opposed the motion stating Nelson County would prefer to prioritize services and additional staffing over pay increases right now.

**LIBRARY DIRECTOR’S REPORT** – The Library Director showed Steve Trumbull’s photographs of the Crozet Library. Crozet’s circulation is up approximately 84% at the new location. The new Northside Library building is scheduled to open late in the fall of 2014 and has a brick façade with the rest made of metal. The main floor will be the library floor with the mezzanine used for offices. The downstairs will be available for Albemarle County storage and as the location for the Bookmobile. There will be a drive-up window and parking on the Rio side, with approximately 80 parking spaces and the main entrance around the back of the building. The library can be closed off in order to hold after hours meetings.

**FUTURE AGENDA ITEMS** – Agenda items include: public comments regarding the 5-Year Plan, report from the Policy Committee, report on the 5-Year Plan, FY2015 budget update, and approval of the December Minutes. The Monday, January 27, 2014 Board meeting is scheduled for 1:00 p.m. at the Nelson County Memorial Library (8521 Thomas Nelson Highway, Lovingston, VA).

**PROPOSED ADJOURNMENT** – Trustee Mr. McIntosh made a motion for adjournment and Trustee Ms. Kulow seconded the motion. The motion was unanimously approved and the Board meeting adjourned at 2:13 p.m.

Brian LaFontaine, President