The regular monthly meeting of the Jefferson-Madison Regional Library’s (JMRL) Board of Trustees was held on Monday, August 26, 2013 at 1:00 p.m. in the Central Library’s McIntire Room, President LaFontaine being in the chair. On motion for approval made by Trustee Mr. Grant and seconded by Trustee Ms. Coy, the July 22, 2013 Library Board Minutes were approved as submitted. Trustee Mr. McIntosh abstained as he was not present for July’s Board meeting.

ANNOUNCEMENTS AND PUBLIC COMMENTS – A well-publicized book brigade is planned for tomorrow morning (August 27th) at Crozet Library. Some of the classrooms from Crozet Elementary along with persons who signed up for the brigade will gather in the parking lot of the Crozet Library and create a human chain to pass books along from the old Crozet Library to the new library. Weather permitting, this event should provide great publicity and a great photo opportunity for everyone.

FIVE-YEAR PLAN COMMITTEE’S REPORT – A Five-Year Plan is a standard requirement and JMRL must submit one every 5 years to the State Library. The Committee now includes Mr. Townsend, a representative from the Friends. The Committee reviewed the current Five-Year Plan, JMRL’s 2020 Committee recommendations, and checked the calendar to review how the plans were progressing and what still needed addressing. Public input is very important and considered key in development of JMRL’s Plan. After Crozet’s late September Grand Opening, JMRL will start putting out more publicity asking for the public’s input to JMRL’s Plan. The 3-Year Technology Plan will be changed to a 2-1/2 Year Plan so that it synchronizes more with JMRL’s new Five-Year Plan. Items discussed included: emphasis on more publicity, outreach and advocacy; staffing; more open hours; salary study/raises; supporting 100% State Aid to public libraries; include YA coverage on the committee. The goal is to have the Library Board approve the new Five-Year Plan so that it can go in effect July 1, 2014.

LIBRARY BOARD SELF-EVALUATION – The Library Director summarized the survey done by JMRL managers. The conclusion was that the Library Board is doing a very good job. The main suggestion was for more advocacy.

MEET WITH COUNTY SUPERVISORS/CITY COUNCILORS/STATE REPRESENTATIVES – Board members discussed potential assignments to meet with candidates from their jurisdictions and with potential candidates running unopposed for office. Trustee Ms. Kulow will be making a spreadsheet with the names, addresses, and email addresses for the Trustees to use. The Library Director informed the Board that VLA has put together thoughts regarding State Aid (back to 2001 - 100% State Aid for public libraries).

NORTHSIDE LIBRARY CONSTRUCTION PROJECT – August 22nd was the first public meeting regarding the new Northside Library project. Approximately 70 people were in attendance. HBM Architects out of Cleveland, Ohio have been selected and are considered experts at transforming existing structures into first rate 21st Century state-of-the art libraries. To gather more ideas from the public, a meeting with teenagers is being planned in early September and another public evening meeting is scheduled for September 12th at Northside Library. Albemarle County will be putting up a webpage to discuss the
new Northside Library to encourage public participation. Their webpage should eventually be linked in with JMRL. The suggestions from the public will be compiled and reviewed by a special committee composed of representatives from JMRL, the architects, Albemarle County and Friends of JMRL. The project is off to a good start, includes public participation and will be a great asset to the community. JMRL is very pleased Albemarle County included the library in the Northside planning at the very beginning.

LIBRARY DIRECTOR’S REPORT – Crozet Update-The Library Director gave a brief update on the new Crozet/Western Albemarle Library. Crozet is moving books in today with the final books being moved in tomorrow. Although the new library is opening to the public on September 4th, the computers and telephones may not be up and operational yet. Everything should be operational by the official Grand Opening date Saturday, September 28th. In order to fill the much larger space, $100,000 in donations has already been applied to order new books and the stockpiled 6,000 donated books have already been cataloged for Crozet. The downstairs will house a Visitor’s Center run by volunteer staff and the remaining space will be leased out until JMRL needs the space. Louisa Manager-Applicants for the Louisa Branch Manager’s position have been interviewed and a final selection will be made. Annual Statistics-The Library Director distributed some annual statistics for the Board to review. Statistics included door counts, Internet statistics, and monthly manager reports. Salary Study-JMRL is currently working with the City of Charlottesville on a salary study. Another Retirement-Bob Bjoring is retiring at the end of this week and a party is planned for him at the new Crozet Library.

FUTURE AGENDA ITEMS – The September Board meeting will be held at the new Crozet/Western Albemarle Library at 1:00 p.m. on Monday, September 23, 2013. Agenda items include: Volunteer Coordinator’s report, out-of-area fees, building updates, FY 2014/15 budget, Policy Committee’s Report.

PROPOSED ADJOURNMENT – Trustee Ms. Kulow made a motion for adjournment and Trustee Mr. McIntosh seconded the motion. The motion was unanimously approved and the Board meeting adjourned at 2:05 p.m.

Brian LaFontaine, President