



JEFFERSON-MADISON
REGIONAL LIBRARY

201 E. Market Street | Charlottesville, VA
434.979.7151 | FAX 434.971.7035 | jmrl.org

**JMRL BOARD POLICY COMMITTEE MEETING –
OCTOBER 26, 2020**

Monday – 2:00 pm

VIRTUAL MEETING ([LINK](#))

or

PHONE NUMBER 888 788 0099 (Toll Free)

(webinar ID= 852 4637 1106)

- 2:00 p.m. Call to Order, Confirmation of Resolution Adopting Procedures
for Public Meetings**
- 2:05 Review of [Policy 1.6 Unsolicited Gifts of Non-Library Materials](#)
and [Policy 4.232 Conduct at JMRL](#)**
- 2:50 Update on JMRL Personnel Policy Discussion with State
Library**
- 2:55 Proposed Adjournment**

***all policies up for discussion are attached to this agenda**

grow. learn. connect.



Serving Charlottesville, Albemarle County, Greene County, Louisa County, and Nelson County

UNSOLICITED GIFTS OF NON-LIBRARY MATERIALS

The acceptance of unsolicited gifts of money or other non-library materials may be subject to approval by the Library Board of Trustees. Donors of these gifts may suggest a specific purpose or location prior to acceptance. Once accepted, the gifts become the property of the Library. Undesignated gifts will be used by the Library Board in any way it deems appropriate.

Adopted February 26, 2001
(Reviewed 12/20/10)

UNSOLICITED GIFTS OF NON-LIBRARY MATERIALS

The acceptance of unsolicited gifts of money or other non-library materials may be subject to approval by the Library Board of Trustees, **at the discretion of the Director**. Donors of these gifts may suggest **uses limited to** a specific purpose or location prior to acceptance, **but any restrictions must be acknowledged in advance by a written agreement between the donor and the Library**. Once accepted, the gifts become the property of the Library. Undesignated gifts will be used by the Library Board in any way it deems appropriate.

In order to ensure alignment with JMRL priorities, gifts that are solicited on behalf of the Library by staff, Friends of the Library, or fundraising organizations should be approved in advance by the Library Director.

CONDUCT IN THE JEFFERSON-MADISON REGIONAL LIBRARY

In order to provide an atmosphere conducive to the proper use of its services and facilities, the Jefferson-Madison Regional Library requires the public to comply with the following rules and regulations:

1. Improper or illegal conduct is prohibited. The following forms of conduct shall be considered improper:
 - a. Disorderly conduct
 - b. Obscene, abusive, or sexual language or acts
 - c. Presence in the library or on the library grounds while under the influence of any intoxicant, narcotic, or similar substance
 - d. Use of tobacco products or any smoking device
 - e. Mutilating or defacing any library property
 - f. Soliciting patrons or staff in library facilities
 - g. Use of library facilities for bathing, laundry, or personal grooming
 - h. Napping or sleeping that is inconsistent with or disruptive of the normal use of library facilities
2. Shoes and shirts must be worn in the library.
3. Cellular phones and other audio devices must be used with consideration for others. Ringers must be turned off and conversations must not be disruptive to others.
4. Covered drinks are permitted. Dry snacks such as candy, cookies, and popcorn (e.g., food generally dispensed in vending machines) are allowed, but hot foods are prohibited except in library meeting rooms.
5. All library materials must be charged out in accordance with established procedures prior to removal from the library.
6. The library is not responsible for unattended items. Unattended possessions are subject to search and disposal at the discretion of library staff. Personal possessions must be contained in an area that does not impede others.
7. Library staff may request patrons to provide proper identification if needed to provide service.
8. Animals, other than service animals, are not permitted in library buildings, except for programs approved by the Director, Department or Branch Manager. In addition, animals may not be left unattended or tethered to library property for more than 10 minutes and only in areas that do not obstruct public walkways/entrances.

FAILURE TO COMPLY WITH ANY OF THE ABOVE RULES AND REGULATIONS MAY RESULT IN SUSPENSION OF LIBRARY PRIVILEGES AND/OR REMOVAL FROM THE LIBRARY.

Effective July 1, 2014