

JEFFERSON-MADISON REGIONAL LIBRARY
CIRCULATION POLICIES
(Effective July 2006)

OVERDUES

| | |
|---|----------------|
| Most items | \$.10 per day |
| DVDs | 1.00 per day |
| Talking books | .50 per day |
| Maximum fine per item (note exceptions) | 5.00 |
| Maximum fine per transaction | 25.00 |
| Interlibrary loans | 1.00 per day |
| Maximum interlibrary loan fine | 25.00 |
| Rental and electronic books | .50 per day |
| Maximum rental and electronic book fine | 25.00 |

LOST OR DAMAGED MATERIALS

| | |
|--------------------------------------|------------------|
| In-print materials (note exceptions) | List Price |
| Talking books | \$ 7.00 per item |
| Out-of-print materials | 15.00 |
| Out-of-print fiction paperbacks | 5.00 |
| Volumes in multi-volume sets | 15.00 |
| Magazines | 3.00 |
| Music CDs | 10.00 per disc |

SPECIAL NOTICE

- All materials, except DVDs and rental books, circulate for three weeks.
- DVDs and rental books circulate for one week. DVDs without outstanding holds may be renewed for an additional week.
- All other materials are renewable once for three weeks, except materials with outstanding holds and materials out on vacation loan.
- Per Patron limits: Talking Books: 6 Magazines: 5 DVDs: 3
- An additional five-dollar (\$5.00) service fee will be charged on lost or damaged items. Refunds on lost and paid materials will be given for the replacement cost only if the items are returned in good condition within three months of payment.
- Accounts with items 45 days overdue or fines of \$25.00 or more will be given to a collection agency and a \$10.00 collection fee will be added to the account.

(Revised 5/22/06)