

## **Policy on Public Comments at Library Board Meetings**

The Library Board wishes to provide an opportunity for the public to comment on regional library business. In addition to Public Hearings held for receiving comments on specific issues, the Board has established a Public Comment period at each regularly scheduled Library Board meeting. The following serves to support this process:

1. There will be a Public Comment period at each regularly scheduled Board meeting.
2. A maximum of five speakers will be heard.
3. Speakers will have a maximum of five minutes for their comments.
4. Speakers are requested to pre-register with the Library Director; however, if there are available public comment slots open at the time of a Board meeting, the remaining slots may be filled by individuals registering at the meeting.
5. Board members will not question nor respond to speakers.

The Chairperson is responsible for the orderly conduct of the meeting and shall rule on the appropriateness of speakers' presentations in light of the purpose of Public Comment periods. The Library Board as a whole shall have the final decision on such rulings. Comments on the performance of specific Library employees should be addressed to the Library Director. Comments about the performance of specific employees will be addressed by the Board of Trustees in Closed Meetings when requested by the Library Director.

Adopted 2/99  
Revised 11/23/09