

Jefferson-Madison Regional Library

201 East Market Street | Charlottesville, Virginia 22902 | (434) 979-7151 | FAX (434) 971-7035

****APPROVED****

MINUTES OF THE FEBRUARY 22, 2010 MEETING

OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT:

Gary Grant (Albemarle County)

Mike Plunkett (Charlottesville)

Timothy Tolson (Albemarle County)

Vice President Deborah Willenborg (Greene County)

Hope Payne (Charlottesville)

Faye Rosenthal (Louisa County)

President Anthony Townsend (Albemarle County)

TRUSTEES ABSENT:

Mary Coy (Nelson County)

Sara Murray (Charlottesville)

OTHERS PRESENT:

Chris Callahan-WINA/WQMZ/WWWV/WVAX

DonnaLee Grossman-Administration

Leslie Lepage-Crozet Library Patron

Joyce MacDonald-Staff Recorder

Wendy Saz-Manager, Crozet Library

William Schrader-Crozet Fundraising Chairman

Krista Farrell-Assistant Library Director

John Halliday-Library Director

William Lyons, Jr.-Business Manager

Michael Marshall-Observer

Margaret Schrader-Crozet Library Supporter

The regular monthly meeting of the Jefferson-Madison Regional Library's (J-MRL) Board of Trustees was held on Monday, February 22, 2010 at 1:15 p.m. in Crozet Library's Meeting Room, President Townsend being in the chair. On motion for approval made by Mr. Grant and seconded by Ms. Rosenthal, the January 25, 2010 Library Board Minutes were unanimously approved as presented.

PUBLIC COMMENTS/ANNOUNCEMENTS - Mr. Grant and the Library Director attended the Legislative Session and talked with Senators Houck, Deeds, and Hanger and Delegate Landes. So far, State Aid to public libraries is holding its own. Habitat for Humanity in Southwood would like to host the Library Board and suggested the April 26th Board meeting be held there. As April is the middle of the budget process, the Library Director suggested the Board hold their meeting at Southwood in June or July. Albemarle County Executive Robert Tucker will be presenting Albemarle County staff's FY 2010/2011 budget proposal on Thursday, February 25th. The Library Board commended Krista Farrell for her success in her role as Acting Director while the Library Director was away on vacation.

POLICY COMMITTEE'S REPORT - The Policy Committee met on January 25, 2010. The increases in J-MRL's fines and fees (**Circulation Policies**, Section 4.225) have been postponed until July 1st. There may be additional fees for color copies, ILL fees, and library card replacement fees. J-MRL's Policy on **Printing and Copying** (Section 4.33) is currently under review as J-MRL may change the patron allowance of printing two free pages per day. Ms. Farrell will be researching the costs and statistics on ILL's and other library policies on ILL's, color printing and copying. The Policy Committee is also considering a change to J-MRL's Policy on **Meeting Rooms** (Section 5.1) in order to allow for book and CD sales at library-sponsored programs. Ms. Farrell will be checking out how other libraries handle book and CD sales.

FY 2011 BUDGET DISCUSSION - The Library Director distributed statistics on **Out-of-Area Library Users** (February 2010) along with many news articles regarding the J-MRL budget. Charlottesville is planning to adopt J-MRL's funding request for FY 2011 without any pay raises. Ms. Willenborg and the Library Director talked with Greene County's Administrator and received a positive response but J-MRL still needs to hear from the Board of Supervisors. J-MRL is still waiting on Louisa County and Nelson County. A **J-MRL FY 2011 Budget Summary: Albemarle and Charlottesville** was distributed outlining what Albemarle and Charlottesville each pay for J-MRL's Regional Costs, Regional Reference Service, Central Library, Gordon Avenue Library, Northside Library, the Bookmobile, Historical Library, and the Computer Lab. The amount for each jurisdiction is derived based on jurisdictional use/actual circulation. The Crozet and Scottsville libraries are solely funded by Albemarle County. If Albemarle gives J-MRL flat funding without a 2% pay increase, it would result in

a deficit of approximately \$84,000 and would not cover next year's increases in medical and retirement. A cut of 5% would result in a deficit of approximately \$243,000 and 10% would result in a deficit of approximately \$401,000. State funding is approximately \$600,000. State Aid provides 100% of J-MRL's book budget. Because of the unequal or disproportionate funding by the jurisdictions, J-MRL might be forced to ask for a waiver. Special Albemarle County budget dates:

- Thursday, February 25th - Mr. Tucker will present Albemarle County staff's proposed budget for FY 2011.
- 6:00 p.m., Wednesday, March 3rd - First public hearing on Albemarle County's budget will be held in Lane Auditorium at the Albemarle County Office Building located at 401 McIntire Road.
- 6:00 p.m., Wednesday, March 31st - Board of Supervisors public hearing on the budget and on the 2010 calendar year's tax rate, based on what type of funding they are asking for.

The Library's Budget Committee will be meeting this Friday, February 26, 2010 at 3:30 p.m. at the Central Library.

CROZET LIBRARY UPDATE - President Townsend and the Library Director recently met with Mr. William Letteri, Director of Facilities Development for Albemarle County, to discuss alternate methods of funding the new Crozet Library. J-MRL has not received a reply from Albemarle County regarding Congressman Perriello's suggestion of a Federal funding opportunity through USDA Rural Development for a Community Facilities (CF) program. Congressman Perriello's suggestion was submitted to Albemarle County over a month ago as a good potential funding source for Crozet Library. Because of lack of funding, Albemarle County has moved the building for the new Crozet Library to 2016. When funding does become available, the new Crozet Library would be measured along with any other projects Albemarle has pending. On motion for approval made by President Townsend and seconded by Mr. Grant, the Library Board directed President Townsend to sign the letter to Congressman Tom Perriello supporting \$1.6 million for the proposed Western Albemarle Crozet Library to provide: \$616,000 for library books, \$500,000 for library furnishings, \$325,000 for AV equipment, and \$159,000 for library computers. The deadline is soon (mid March 2010) and J-MRL should know before October, when the Federal fiscal year occurs. There is a website: www.savecrozetlibrary.webs.com that patrons, the public and staff can access to give their input regarding the new library.

FIVE-YEAR PLAN REPORT - A handout was distributed outlining **Target Dates FY 2009-2014**. The Library Director and Assistant Director discussed J-MRL's progress on the FY 2010 goals and objectives.

LIBRARY DIRECTOR'S REPORT - **Williamsburg Director**-Library Director John Moorman of the Williamsburg Regional Library will be coming to J-MRL's April Board meeting to report on J-MRL's Facility Survey. **New Library Card**-J-MRL plans to move ahead with the new library card (around April). J-MRL will start using the new cards with the new patrons and current patrons will be able to exchange their old cards for a new one. **House and Senate**-The House and Senate Budget Committees have both adopted their budgets. The House adopted Governor McDonnell's recommendation to increase from 10% to 15% the total amount of the cut for State Aid to Public Libraries. The Senate did not include any additional cuts to State Aid beyond Governor Kaine's recommendation but did include across-the-board cuts to localities (approximately \$50 million) which may impact local public libraries. **Voter Voice**-The Library Director distributed a handout outlining the steps to send emails through Voter Voice by going to: www.vla.org. **Spring Book Sale**-The Friends of the Library Book Sale will be April 3rd-April 11th. The renovation of the restrooms at Gordon Avenue should be completed before the Book Sale begins. **Big Read**-The Big Read is going very well. A large crowd attended the movie last night at the Paramount Theater. This Thursday, February 25th at 7:00 p.m. at Charlottesville High School's Black Box Theater local celebrities will be reading passages from *A Lesson Before Dying*.

FUTURE AGENDA ITEMS - Future agenda items include: Bookmobile Report by Willow Gale, Advocacy Committee's Report, Personnel Committee's Report, Budget Committee's Report and an update on the FY 2011 budget. (The Personnel Committee should meet in early March; the Advocacy Committee needs to set a time to meet in March; the Policy Committee will meet following the March Board meeting; the Budget Committee should plan to meet in April.)

ADJOURNMENT - Motion for adjournment was made by Mr. Tolson and seconded by Mr. Plunkett. The motion was unanimously approved and the meeting adjourned at 2:32 p.m. Board members were given a tour of Crozet Library.

Anthony Townsend, President